

Service Director – Legal, Governance and Commissioning

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Tuesday 27 August 2019

Notice of Meeting

Dear Member

Licensing Panel

The Licensing Panel will meet in the Meeting Room 3 - Town Hall, Huddersfield at 9.30 am on Wednesday 4 September 2019.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

Julie Muscroft

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Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Licensing Panel members are:-

Member

Councillor Amanda Pinnock (Chair) Councillor David Hall Councillor Terry Lyons

Agenda Reports or Explanatory Notes Attached

Pages 1 - 2 1: Minutes of Previous Meeting To approve the Minutes of the meeting of the Panel held on 24 July 2019. 2: 3 - 4Interests The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests. 3: Admission of the Public Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private. 4: **Deputations/Petitions** The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities. In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

5: Public Question Time

The Committee will hear any questions from the general public.